



## Role Description & Person Specification

<b>Role Title</b>	Support Worker Volunteer
<b>Type of Post</b>	Voluntary

<b>Role Function</b>
The role is to support the work of the Independent Sexual Violence Advisor (ISVA) within a multi-agency setting. Volunteers will support survivors affected by sexual violence aged 18 years and above who are attending video recording interviews across Nottinghamshire.

<b>Role Requirements</b>
<p><b>Role Specific:</b></p> <ul style="list-style-type: none"> <li>• Providing face to face non therapeutic support to people affected by sexual violence before and after their video recording interview in video interview suites across Nottinghamshire</li> <li>• Promoting the rights of survivors that you support and respecting diversity</li> <li>• Providing information and clearly explaining the various on-going support services that Notts SVS Services offer</li> <li>• Collecting data and information</li> <li>• Liaising with your manager regarding cases supported</li> <li>• Support survivors to develop their own support network</li> <li>• Consider safeguarding and child protection issues when engaging with survivors assaulted in a domestic setting implementing child protection and safeguarding adult policies and procedures</li> <li>• Adhere to confidentiality and data protection policies and procedures</li> </ul> <p><b>General Requirements:</b></p> <ul style="list-style-type: none"> <li>• Be able to attend appropriate training</li> <li>• Maintain and monitor records in accordance with Notts SVS Services' requirements</li> <li>• Follow procedures and protocols with other services in order that the safety of the service user is kept central to any process</li> <li>• Note and feedback to ISVAs and other relevant agencies, any consistent difficulties service users are having accessing their services</li> <li>• To contribute and maintain effective communication systems with key partners including the Police, Social Services, Victim Support, Voluntary Sector Organisations</li> </ul>

### Role Requirements

- To participate in team meetings and peer reviews
- To have an understanding of the myths and facts of sexual violence, rape trauma syndrome, the long-term mental health effects of sexual violence, self harm, suicidal feelings and attempts
- To be fully aware of resources available to support access and communication including interpreters, signers etc.
- To be able to travel across Nottinghamshire and be flexible as to working some unsociable hours, if necessary, in order to provide the support service
- Any other duty as required by the line manager commensurate with the post

### Person Specification

- Experience of working professionally and ethically in a supportive capacity supporting clients by providing information and/or support work
- A caring, mature and supportive empathy towards others
- A non-judgmental, impartial and confidential approach to supporting others in a client-focused approach
- Experience of effectively working with diverse client groups and supporting people with diverse and complex needs
- Experience of working in a multi-agency setting and partnerships
- Ability to cope with exposure to traumatic events and information
- Willingness to work within Notts SVS Services' values, procedures and policies
- Excellent listening skills and good verbal and written communication skills
- Well organised, highly motivated, flexible and punctual
- Good IT skills suitable for accessing Notts SVS Services' website, internet and emails
- Friendly, reliable, approachable and a confident member of a team
- Ability to value and respect other team members
- Willing to work occasional evening/weekends
- To have attended training on and have clear understanding of safeguarding issues and data protection policies and procedures